



Dear Parents and Carers,

15th January 2026

As I mentioned in our December Newsletter, work will begin next week on our new school; this marks a very exciting chapter in the life of Regent Farm.

The priority over the next few weeks is to set up the secure site compound, build a temporary pedestrian route into school and establish the temporary playground for the children on the yard. To allow this work to happen there are some changes which will begin from next week (Monday 19th January.)

Drop Off Arrangements

The gates will be open at the front of school as normal for you to enter the school site. We will open the classroom doors at 8:35am and they will remain open until 8:45am. Hopefully this ten minute drop off time will ease congestion coming into school. Please do not be late because the main gate to the front of school will be closed during the school day.

The main yard will be closed from Monday – children will need to continue down the drive towards the school building. Any scooters and bikes will need to be left by the green fence near my office windows; we will be putting a temporary bike store alongside the new path into school but this will not be installed until half term.

- Nursery, Reception and Year 1 – Your route into school remains unchanged. Please come to your classroom doors as normal.
- Year 2 – The children will enter through their classroom doors. They will need to walk along the path in the sensory garden.
- Year 3 and Year 4 – Your new route in and out of school will be through the door at the end of the library corridor (near the main entrance of school).

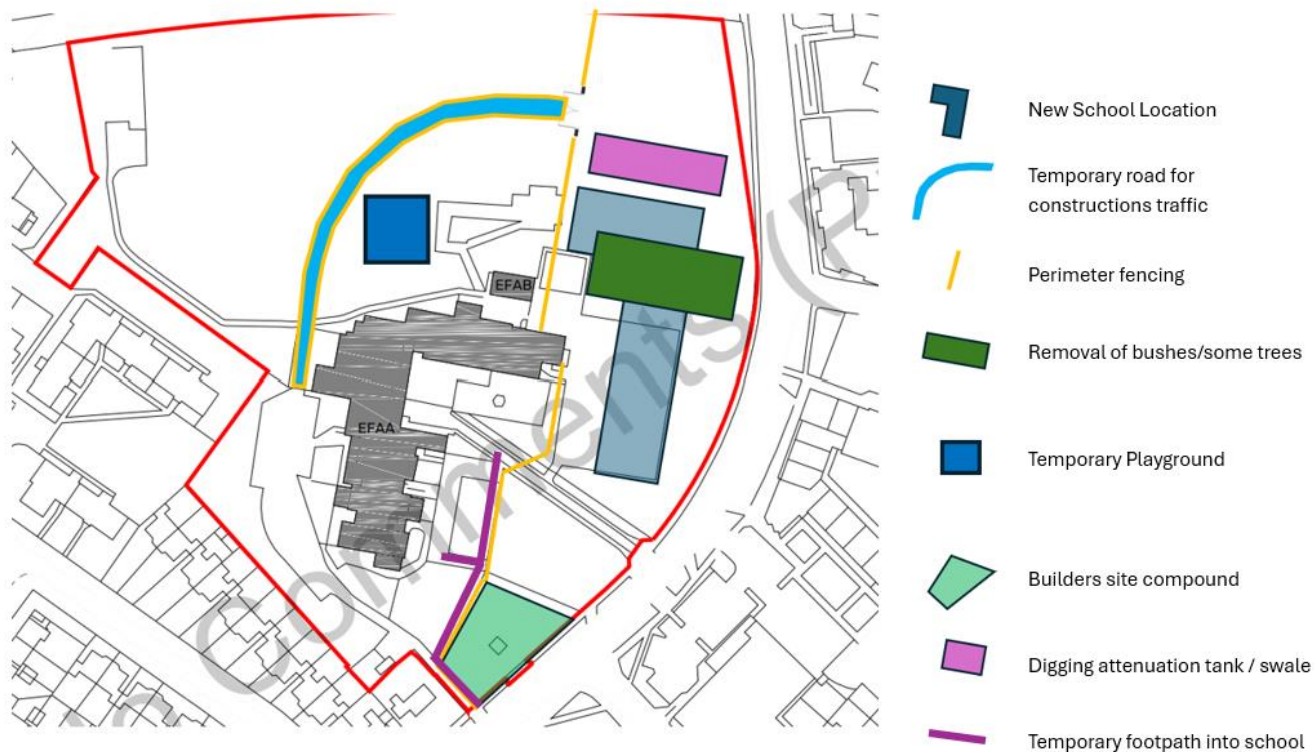
Pick Up Arrangements

As all parents and children will be exiting the building from a smaller yard space, we will be staggering collection times.

- Nursery - Doors open at 3pm as currently; you can collect anytime between 3pm and 3:15pm
- Reception - Collection anytime between 3:10 and 3:20pm from normal doors.
- Year 1 - Pick Up 3:10pm from classroom doors.
- Year 2 - Pick Up 3:15pm from classroom doors.
- Year 3 - Pick Up 3:15pm from corridor door near library.
- Year 4 - Pick Up 3:20pm from corridor door near library.

If you have children in Year 1 and Year 4, we will make sure the older children can also be collected at 3:10pm so you are not having to wait around for ten minutes.

The plan below will give you a little more idea about the next few weeks and work you may see onsite.



Bumblebees drop off and after school club collections will hopefully remain unchanged. If you arrive at school to collect a child in the middle of the school day and the main gate is locked, Taylor (a member of the building team) will be there to unlock the gate and let you onto the site. Once the new temporary footpath is open after half term, this will not be needed as the path will remain open throughout the day.

Staff will be around next week to help everyone with the new arrangements. All of the staff appreciate your flexibility and patience in the next few weeks and months as the building work gets underway. Please come and speak to me with any questions you may have and I will try to help.

Kindest regards,

Helen Moore

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